Taft Public Library Trustee Meeting Notes

6/7/11

Attendees: Kathy Carlson, Bob Carlson, Carrie Grimshaw, Susan Darnell, Andrew Jenkins, Bill McHenry (Guest)

Carolyn Peters (7:19)

Meeting called to order at 7:06 by Bob Carlson, Kathy Carlson 2nd & all in favor.

Minutes of 5/3/11 meeting approved & accepted. Susan Darnell moved to accept & Bob Carlson 2nd & all in favor.

Carrie gave a summary of director’s report (see below).

* New computers arriving Friday; less expensive than expected; all looks good.
* Bob & Carrie met w/ Roe from MBLC; Carrie discussed; Bob contributed w/ conversation about square footage from Roe’s perspective & our perspective
* A 5-year plan was recommended prior to proceeding w/ St. Mike’s; along with acquiring a planning & design grant
* Carrie was asked to look for the prior 5-year plan in the building; MBLC might have a copy also

Susan D. affirmed a 5-year plan should be done, so that we may organize & plan the process of acquiring & converting St. Mike’s. Brainstormed ideas were:

Architect

Project manager

Renovations

Moving (logistics & cost)

Furnishing & equipment

Carrie’s summary of director’s report , continued

* Change of hours to be cut due to override failure; will revisit hour situations in August
* Not having Cardboard Boat Race (cancelled due to Parks Dept. budget)
* Special Town Mtg June 28 where the override will be separated (town expenses / school expenses)
* Discussion of permission slip; liability; etc. for field trip to Acton Children’s Museum; Carrie to inquire w/ Dale regarding town/library liability
* Discussion of budget. Warrant was made to be put onto the Special Town Meeting so to move $ from salary line item to expenses. Carrie & Carolyn to work on $ amount for warrant.

Andrew discussed summer reading program; no Cardboard Boat Race; 8 performers booked + a few other activities; 2 field trips (Action Kids Museum & Southwicks); 2 book clubs; Teen advisory board; worm race; etc.

Carolyn brought up potential conversation of “loosing children’s programming” when we have a full program this year; need to be prepared to respond that it’s next year’s budget that is being discussed at Town Meetings. This year (summer 2011) is funded w/ last year’s budget.

Jen O’Donovan spoke representing the Friends of Taft Library

Friends have obtained a sign; will do yard work; discussing buy a brick program; Milford Daily News posted incorrect Memorial Day parade time as a result rec’d ½ the amount of pies as last year – people were very generous w/ the 15 pies available; book sale June 11 – extra books to be sent to Monson for tornado relief; Facebook updated w/ summer reading sign ups.

Bill McHenry was voted in as Trustee by write in ballot; he declined the trustee position. There is a question if he can fulfill the role b/c he is in the process of participating on an Agriculture Committee & cannot serve on another board.

The issue remains about filling the trustee role. Discussion followed.

Bill advised that he would be willing to participate as Trustee and wait to see the results of the Agriculture Committee formation. Bill will consider the options & will respond to Susan Darnell with his decision.

Discussion regarding options of getting rid of the old computers. No decision made; Carrie to check w/ Town Hall on restrictions.

Our next meeting date is scheduled for July 12th, August 2nd is a tentative date for the following meeting.

Bob Carlson made a motion to adjourn the meeting at 9:18; Carolyn 2nd & all in favor.