Taft Public Library Trustee Meeting Notes

1/4/12

Attendees: Bob Carlson, Don Morin, Carrie Grimshaw, Bill McHenry, Kathy Carlson, Carolyn Peterson, Jen O'Donovan (8:00)

Meeting called to order at 7:05 by Kathy Carlson, Bill McHenry 2nd & all in favor.

Minutes of 12/6/11 meeting approved & accepted. Bob Carlson moved to accept & Bill McHenry 2nd & all in favor.

Discussion of Director’s Report (submitted by Carrie in advance of meeting)

Furlough week went smoothly; Andrew & Carrie came in to process interlibrary loans, etc.

Furnace is installed & working, damper system will be installed soon; Ann Mazar continues to process the grant funding.

Donation $ will be used to fund the Cardboard Boat Race in summer of 2012.

Carrie made contact with Milford Daily News who presented misinformation about $ stating the $ for St. Mike's will be an override, which is inaccurate, the $ will be a debt exclusion.

Budget discussion

The budget looks like 83% of the book budget has been spent; but the accuracy is off due to money from grant not being put back into budget. When that $ has been reapplied, the budget is in good shape.

St. Mike’s

On 12/20/11 Bill & Susan met with Phillip Wheelock (Phipp) w/ Richard Smith (principal in different firm). Smith had done his research & had prior knowledge of TPL history & budget woes. They toured TPL; St. Mike’s & reconvened at TPL for reflection/discussion. They were enthusiastic with the possibilities. One area of concern was the electrical service is not sufficient to support the building.

On 1/4/12 Bill & Bob met with Annino who also presented valuable possibilities. They volunteered to attend town meetings; provide media packets; meet with selectman. Annino noticed 3 areas of concern to bring to the real estate negotiations – sprinkler system, boiler, suspected asbestos tiles

Next architectural tour is set for Friday, 1/6/12. One firm is pending a tour.

It was agreed that all the firms need to have a formal interview immediately following their submission of letter of interest.

Possible dates & times for Carrie to set up interviews: Wednesday, February 1st & Friday, February 3rd at 6:30 and 8:00 PM both nights.

We need to generate questions for the interview at our next meeting.

Carrie to contact Judy Leonellie to come to the next meeting to discuss buyer’s negotiation. If she cannot attend 1/18/12, can she attend 1/25/12?

Carrie to make arrangements to house the architectural meetings at another location.

Negotiation Committee

It was agreed that a committee should to be formed of 2 elected and 1 appointed TPL trustees. Carolyn made a motion to form a subcommittee of Kathy Carlson and Bill McHenry with Don Morin as the appointee to negotiate the purchase of St. Mike’s. Bob Carlson 2nd it & all in favor.

Friends of TPL

Discussion of getting more Friends on board to support the move to St. Mike’s. Ask the PTO to join us to help get the word out. Jen suggested we publicize our numbers again – so much going on at library now. The Friends will spread the word on all the great things going on.

Last Wednesday of each month, 7 PM, Friends meet at TPL. All are welcome.

Bob Carlson made a motion to adjourn the meeting at 9:00; Kathy 2nd & all in favor.

Our next meeting will be, Wednesday 1/18/12 at 7pm, then again on Wednesday 2/1/12 at 6:30 pm and Friday, 2/3/12 at 6:30 pm. The February general meeting will be held Wednesday, 2/8/12.