

Taft Public Library Trustee Meeting Notes
12/19/12

Attendees: Kathy Carlson, Bob Carlson, Andrew Jenrich, Susan Darnell, Amy Fahey, Dan Gilmore (appointed by Selectman November 26, 2012), Leigh Martin (School Committee)

Guests: Don Morin, Moritz Schmid, Kevin Rudden, Joe Cronin, Jay Washburn, Chuck Noel

Meeting called to order at 7:17 by Susan Darnell, 2nd by Bob Carlson.

The group introduced themselves to each other and spoke briefly about themselves.

Susan announced that Judy Leonelli has made a donation of \$9,000, which was her real estate commission. FinCom is currently seeking a volunteer from their board to attend Building Committee meetings.

Each attendee was handed a packet of information and discussion proceeded about:

- Building Committee charter
 - A few comments were made about the wording
 - A recommendation was made to run the charter by town counsel to compare against similar types of works
- Schematic drawings
- Project Manager role
- Blackstone Valley Tech's involvement
- Back up electrical plan in the case of power outage
- Who to hire first the architect or project manager?
 - Potential time frame
- It was recommended that town counsel be contacted to develop Request for Qualifications documents for the process of hiring an architectural firm

General discussion as to what to do to winterize the facility and rectory.

Questions/Concerns/Next Steps

Next steps – appoint the committee members, set a next meeting date – January 2, 2013

At that meeting a chair will be decided

Trustees to post the first meeting

Guests departed at 8:11

Dan Gilmore made a motion to appoint the building committee members as follows:

Don Morin, Moritz Schmid, Kevin Rudden, Joe Cronin, Jay Washburn, Chuck Noel, Paul Fitzgerald, Dan Labastie

Amy Fahey 2nd the motion, all in favor.

Dan Gilmore made a motion to have Susan Darnell and Amy Fahey represent the TPL trustees at the building committee meetings.

Andrew updated the trustees with the status of hiring a Children's Librarian. In the meantime, Andrew would like to ramp up the staff's hours by 3 hours/week for each employee. This change would be until the Children's Librarian position is filled. Susan made a motion to extend 3 hours per week to each employee until a Children's Librarian is hired. Dan Gilmore 2nd, all in favor.

Susan announced that the town employee union filed a grievance against the town because the Children's Librarian position was a union position, but the Director is not part of the union. They are grieving the fact that the Children's Librarian position was diminished to a part time position and they were not notified, hence TPL did not follow union

protocol. The union has made mention of including the Director position as part of the union. Discussion entailed about the benefits for the Directorship and the library.

The trustees discussed the option of creating a contract for the Director position to allow Andrew piece of mind for the position. The trustees agreed to wait until the selectmen make a decision on the union participation for the Director.

Kathy Carlson made a motion to accept the minutes of the meeting on 11/19/12. Susan Darnell 2nd, all in favor. Leigh Martin abstained from voting due to not in attendance at the meeting.

Discussion of the hiring process for the Children's Librarian. Andrew will screen the candidates prior to the January 9th meeting at which time, the trustees will interview 2 candidates for the trustees to meet along with an internal candidate.

Susan made a motion to adjourned at 8:55. Dan Gilmore 2nd, all in favor.

Our next meeting is Wednesday, 1/9/13 at 7:00 at Taft Public Library.

Agenda for next meeting

Acceptance of minutes for 12/19/12 meeting

At that meeting Amy will report out on the 1st building committee

Interview Children's Librarian