

Board of Trustees of the Taft Public Library Minutes

Taft Public Library, Mendon, MA

Wednesday, April 2, 2014

7:00 PM

Trustees present: Bob Carlson, Susan Darnell via Skype, Amy Fahey, and Leigh Martin (School Committee)
Absent: Sharron Luttrell

Also present: Library Director Andrew Jenrich

I Call to Order

The meeting was called to order at 7:18 PM by Bob Carlson.

It was announced that Susan Darnell will be participating remotely as geographic distance will make her attendance unreasonably difficult pursuant to 940 CMR 29.10 (5) (e). The requirements of remote participation were briefly summarized, including all votes being taken by roll call.

II Approval

a. March 5, 2014 Minutes postponed until May

III Director's Report

Andrew reviewed recent events and projects at the library. Many interesting activities, including Tutors with Tails, a children's author talk, and Art Clubs will be upcoming this month as well.

IV Budget Review

Andrew presented the monthly budget, salary, and State Aid reports. Fuel bills have been high this year; that line has been spent through. State Aid has not been used this year.

V Report on Building Committee

Susan reported that the Building Committee has been continuing to meet almost every week. The type of heating system at the new site has been under discussion; a heating, air conditioning and dehumidifying system has been chosen. Anne Mazar is waiting for information to proceed with the Green Communities grant. Soil testing needs to be done under the elevator area. Some items from the old church will be available for purchase. Public water supply issues are being discussed.

VI Update on Historical Society

Susan reported that the Historical Society will be focusing on digitizing their collection and we do not need to allocate space for their materials in the new library space.

VII Friends of Library Update

Amy reported that the current Board of the Friends will be resigning at the annual meeting; new Friends need to step forward to continue programs and benefits that patrons and residents have been enjoying.

The Friends annual meeting will be held on April 28 at the Senior Center. Tara Windsor will attend to request funding for summer programming.

VIII Policies and Procedures

The Library Internet Use Policy, Policy on Weather-Related Closings, Library Program Policy, and Circulation Policy were read over and discussed. Final versions will be circulated for a vote at the May meeting.

IX Updates and Announcements

An Edna St. Vincent Millay scholar will be speaking at the Unitarian Church and Andrew has been asked to assist in facilitating attendance at this lecture.
The Senior Center book sale will take place this weekend.

X Future Agenda Items

Next meeting will be held on May 7, 2014, at 7:00 PM at the Taft Public Library.

XI Adjournment

MOTION: On a motion of Susan Darnell to adjourn the meeting, seconded by Amy Fahey.

VOTED: Unanimous.

Meeting was adjourned at 8:24 PM.

Minutes by Leigh Martin