

Board of Trustees of the Taft Public Library Minutes

Taft Public Library, Mendon, MA

Wednesday, May 7, 2014

7:00 PM

Trustees present: Bob Carlson, Susan Darnell, Amy Fahey, and Leigh Martin (School Committee), Sharron Luttrell

Also present: Library Director Andrew Jenrich, Children's Librarian Tara Windsor

I Call to Order

The meeting was called to order at 7:06 PM by Susan Darnell.

II Approval

a. March 5, 2014 Minutes

b. April 2, 2014 Minutes

c. April 16, 2014 Minutes

MOTION: On a motion of Amy Fahey to approve the March and April minutes, seconded by Leigh Martin.

VOTED: unanimously approved.

III Director's Report

Susan commended Andrew on his informative and well-written director's reports.

Staff has questions about their role in fundraising and what would be a conflict. Susan will follow up with Margaret Bonderenko and report back.

The Parks Dept. will be handling lawn maintenance and yard work for the library.

Many well-attended programs were offered throughout April with more planned for May. Teen volunteer applications are also being distributed to help with library and Friends events.

IV Budget Review

One more fuel fill may be needed this year. Everything else is within normal limits.

V Report on Summer Reading Program

Tara circulated a calendar of summer reading events and discussed the many activities and programs that will be taking place, including Mad Science, book clubs, author visits, giant game day, cardboard boat race, worm race, Lego club, and Tutors with Tails.

VI Report on Building Committee

Amy reviewed the schematic design cost estimate for the 29 North Ave. site.

VII Policies and Procedures

The final versions of Library Internet Use Policy, Policy on Weather-Related Closings, Library Program Policy, and Circulation Policy were reviewed.

MOTION: On a motion of Amy Fahey to approve the Library Internet Use Policy, seconded by Sharron Luttrell.

MOTION: On a motion of Amy Fahey to approve the Policy on Weather-Related Closings, seconded by Sharron Luttrell.

MOTION: On a motion of Amy Fahey to approve the Library Program Policy, seconded by Sharron Luttrell.

MOTION: On a motion of Amy Fahey to approve the Circulation Policy, seconded by Sharron Luttrell.

VOTED: Unanimously Approved

VIII Report on Friends of Library

Amy reported that most members of the current Board of the Friends resigned at the annual meeting. Jennifer O'Donovan will remain as president until new members join. New Friends need to step forward to continue programs and benefits that patrons and residents have been enjoying.

IX Discussion of Next Year's Plan deferred until June

X Updates and Announcements none

XI Future Agenda Items

Next meeting will be held on June 25, 2014, at 7:00 PM at the Taft Public Library.

XII Adjournment

MOTION: On a motion of Sharron Luttrell to adjourn the meeting, seconded by Amy Fahey.

VOTED: Unanimous.

Meeting was adjourned at 9:13 PM.

Minutes by Leigh Martin