

**Board of Trustees of the Taft Public Library      Minutes**  
**Taft Public Library, Mendon, MA**  
**Wednesday, June 25, 2014**  
**7:00 PM**

Trustees present: Bob Carlson, Susan Darnell, Amy Fahey, Sharron Luttrell,  
Jane Blackwood

Absent: Leigh Martin (School Committee)

Also present: Library Director Andrew Jenrich

**I Call to Order**

The meeting was called to order at 7:07 PM by Susan Darnell

**II Approval**

**May 7, 2014 Minutes**

**MOTION:** On a motion of Amy Fahey to approve the May 7 2014 minutes, seconded by Bob Carlson.

**VOTED:** Unanimous, with Jane Blackwood abstaining.

**III Director's Report**

The Summer Reading program is showing early signs of success. Ninety-seven children and 47 adults attended the kickoff at Clough School. Participants are already redeeming their hours for prizes. Some signups for activities are already full and have wait lists.

There is a long waiting list for the Tutors with Tails program.

Roughly 15 kids attended the teen volunteer meeting. There was discussion about assigning the teenagers to tasks such as redeeming reading hours for prizes. This will free up the librarian at the circulation desk. Susan wondered if we can have a confidentiality statement that volunteers sign so they can staff the circulation desk. Andrew will move the prize redemption area to the table downstairs instead of at the circulation desk to unclog that area and free up the librarians to check out books.

Bob Carlson and Susan Darnell volunteered to be judges at the Cardboard Boat Race.

**IV Budget Review**

Andrew presented the monthly budget, salary, and State Aid reports. He expects to have spent all but under \$40 in salaries for FY13 and hopes to finish the year with less than \$200 left in the budget.

**V Report on Building Committee**

Ann Mazur submitted a Green Communities grant request in the amount of \$125,000 for a heating system at 29 North Ave.

Roots are clogging the septic system. The committee is looking into whether the system can be repaired or will need to be replaced.

BVT has done some demo work on the site. Hoping to get them back in September, along with inmates from Worcester County Sherriff's office.

Jane said she would look into whether bookshelves might be available through closed book stores, such as Barnes & Noble and Borders.

## **VI Updates and Announcements**

Martha and Dick Grady and Don Trainor are producing a DVD focusing on the Taft library and other historic parts of town. They will donate proceeds from DVD sales to the library building fund.

Sen. Moore has filed an amendment to a capital finance bill that would authorize the administration to seek bond financing for projects, including \$1.2 million for the library. Will find out in several weeks if it makes it into the general house.

## **VII Friends of Library Update**

There is some confusion about when the Friends will next meet. Andrew said there are people who expressed interest in joining. He is concerned their interest will wane if there isn't a meeting until the fall.

Susan said we would like a fundraising report from the friends so we'll know how we're progressing with Kevin Rudden's matching challenge. Amy said she will pass this request on to the Friends.

Susan reported that at the last meeting of the trustees, library staff and trustees asked what their involvement could be in fundraising. The State Ethics Commission said staff can be involved with fundraising and so can trustees. However, staff must limit their fundraising activities to non-work hours. Also, we may not use the library as a site for a fundraiser.

## **VIII Election of Officers**

**MOTION:** On a motion of Amy Fahey to nominate Sharron Luttrell as secretary, seconded by Jane Blackwood.

**VOTED:** Unanimous

**MOTION:** On a motion of Sharron Luttrell to nominate Amy Fahey as vice chairman, seconded by Susan Darnell.

**VOTED:** Unanimous

**MOTION:** On a motion of Amy Fahey to nominate Susan Darnell to be chair, seconded by Sharron Luttrell.

**VOTED:** Unanimous

**IX Future Agenda Items**

Next meeting will be held on July 23 2014, at 7:00 PM at the Taft Public Library. Susan asked that we think of goals for the coming year.

One of our two tasks is to figure out how to rebrand the library and communicate this to the community. Our second task is to communicate our need for funding, both for a capital campaign to complete the building and to increase the number of hours the library is open.

**X Adjournment**

**MOTION:** On a motion of Susan Darnell to adjourn the meeting, seconded by Amy Fahey.

**VOTED:** Unanimous.

Meeting was adjourned at 9:05 PM.

Minutes by Sharron Luttrell