

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
Wednesday, Oct. 1, 2014
7:00 PM

Trustees present: Bob Carlson, Susan Darnell, Amy Fahey, Sharron Luttrell,
and Leigh Martin (School Committee)
absent: Jane Blackwood

Also present: Library Director Andrew Jenrich and Children's Librarian Tara Windsor

I Call to Order

The meeting was called to order at 7:01 PM by Susan Darnell

II Approval of Minutes

September, 2014 Minutes

MOTION: On a motion of Amy Fahey to approve the Sept. 3, 2014 minutes as amended to include correction, seconded by Bob Carlson.

VOTED: Unanimous

III Director's Report

A library staff meeting is scheduled for Oct. 24, and will be funded through the state aid account.

There's an infestation of moles in the back storeroom. A mole extraction will cost \$300-\$600. This will be covered by funds in the building maintenance account. Susan suggested Andrew ask the exterminator for a guarantee.

The town coordinator has asked for an initial budget request for FY16 by November 1. Andrew noted that it will be difficult to create this budget request because of uncertainty about when in FY16, if at all, the new building will be occupied. After discussion, it was decided that Andrew will ask Joe Cronin when he expects we'll be in the new building. He will ask the Building Committee for estimates on fuel and light budgets.

IV Budget Review

Andrew presented the monthly budget, salary, and State Aid reports.

V Review and Decide the Fundraising Strategies and Calendar

Amy will head up the 2014 Holiday House Tour.

Amy reported on her research into a drive-in movie fundraiser. She is still waiting to hear back from co-owner Michael Andelman.

Andrew reported on his research into a garden tour fundraiser. He suggested it be scheduled for June, include five or six varied gardens in tour and include a five- or six-hour window for the tour. We need someone to helm this.

The book sale will be held Saturday, Nov. 8, behind the library. Cost will be \$12 to fill a bag. (\$7 profit). A portion of the proceeds will be used to fund the teen group.

Tara described a Christmas ornament fundraiser.

MOTION: Amy moves to authorize payment of \$822 from the Children's Gift Account to cover the initial outlay for the Christmas ornaments, seconded by Sharron.

VOTED: Unanimous

Tara reported on information from Jennifer O'Donovan about a cookbook fundraiser. She also relayed that Jennifer spoke to Willowbrook about doing a wine tasting.

Friends member Sue Allen will lead a gingerbread house decorating workshop at the senior center. The charge will be \$25 per participant.

Jennifer will also investigate asking Whole Foods to donate 5% of its total sales one day.

Joyce Gilmore will let Susan know if the Quilt Guild will donate a quilt to raffle off.

Amy will come up with a price list for naming rights in the new library building.

VI. Possible discussion of deed change on 131 North Ave

The trustees received a request from the Mendon Agricultural Commission to transfer the land to selectmen to allow for agricultural use. Bob raised the question of whether the land would be farmed for profit. The trustees will request an answer from the Mendon Agricultural Commission.

VII. Report on Building Committee

The Worcester County Sheriff's department had inmates doing demolition work for two weeks. Susan brought food for them on three days and Kevin Rudden brought food from the Miss Mendon diner, Deluxe Pizza and Oliva's.

The design development documents may be ready by the next meeting.

The committee received a \$6,000 grant to write the design specs for the HVAC system.

Susan noted that Building Committee members are using their own money to buy tools and supplies and they are also doing cleanup work without compensation.

VII Friends of Library Update

Turnout for meetings has been low.

IX Future Agenda Items

Next meeting will be held on Tuesday, November 4, 2014, at 7:00 PM at the Taft Public Library.

X Adjournment

MOTION: On a motion of Susan Darnell to adjourn the meeting, seconded by Amy Fahey.

VOTED: Unanimous.

Meeting was adjourned at 9:15 PM.

Minutes by Sharron Luttrell