

Board of Trustees of the Taft Public Library Minutes

Taft Public Library, Mendon, MA

Wednesday, September 3, 2014

7:00 PM

Trustees present: Susan Darnell, Amy Fahey, Sharron Luttrell, Bob Carlson, Jane Blackwood, Leigh Martin (School Committee)

Also present: Library Director Andrew Jenrich and Friends of the Taft Public Library members, Ron Bloch and Jennifer O'Donovan

I Call to Order

The meeting was called to order at 7:04 PM by Susan Darnell.

II APPROVAL

July 23, 2014 meeting minutes

MOTION: On a motion of Amy Fahey to amend the July 23 meeting minutes to include Amy Fahey's follow-up email listing potential fundraising activities, seconded by Leigh Martin.

VOTED: Unanimous

III. Director's Report

Staff hours have been ramped down after being ramped up during the summer.

Longevity bonuses have been awarded to three staff members. Susan pointed out that practice has been for Town Meeting to add funds to cover the bonuses rather than for the money to come from existing funds in the library budget. Andrew will check to find out how the bonuses will be funded.

Andrew reported that the library's WiFi is spotty. Worldband says it's because router is a consumer model, which is not as reliable as a commercial model. The wiring and fluorescent lights may be contributing to the problem.

Andrew is looking for a way to fund bimonthly staff meetings out of existing funds, which would cost \$500-\$550 annually. Susan suggested using state aid to pay for the meetings.

MOTION: on a motion of Amy Fahey to fund regularly scheduled staff meetings out of state aid if there's no reasonable alternative, seconded by Jane Blackwood.

VOTED: Unanimous

Andrew reported that there were 50 programs offered in the *Fizz, Boom, Read!* Summer Reading incentive program, which is 20 more than last year, and 287 children signed up, 40 more than last year.

The Taft Teen Advisory group will be starting up in October.

The ARIS report was completed. The Taft library continues to be a net lender in the Central region, meaning we lend more books to other libraries than we request from other libraries.

IV. Fundraising

Discussed specific fundraising ideas with members of the Friends and assigned tasks.

Susan will divide the list into one-time events and ongoing fundraisers.

V. Building Committee update

We have been awarded a \$6,000 grant from Green Communities. We will have free labor from the Worcester County Sheriff's department for two weeks. Don Morin bought cases of Gatorade and Vinnie Cataldo bought hand tools for the workers. Kevin Rudden and Susan Darnell will provide lunches on some days. The rest of the time, lunches for the workers will be paid for from the state aid account.

VI. Friends of the Library update

The Friends have ordered two donation banks. The Friends will be sending the trustees the latest figures on donations toward the challenge grant.

VII. Updates and Announcements

The town administrator questioned why the trustees rather than the town create Andrew's contract. Andrew will check with town counsel about this. .

IV Future Agenda Items

The next meeting of the Taft Library Board of Trustees will be held on October 1, 2014, at 7 p.m. at the Taft Public Library.

V Adjournment

MOTION: On a motion of Amy Fahey to adjourn the meeting, seconded by Leigh Martin.

VOTED: Unanimous.

Meeting was adjourned at 9:10 p.m.

Minutes by Sharron Luttrell