

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
Wednesday, August 12, 2015
7:00 PM

Trustees present: Ellen Agro, Jane Blackwood, Bob Carlson, Amy Fahey,
Leigh Martin (School Committee)

Also present: Library Director Andrew Jenrich

I Call to Order

The meeting was called to order at 7:01 PM by Amy Fahey

II Approval of Minutes

June 10, 2015 Minutes

MOTION: On a motion of Leigh Martin to approve the June 10, 2015 minutes as amended, seconded by Bob Carlson.

VOTED: Unanimous

III. Director's Report

Andrew reported that there would be no August staff meeting. He will be training a staff member to assist with the procedures of e-books, as the region's libraries are adopting more texts in electronic format.

Facilities issues: space has been freed up on the library's server and an inquiry has been made regarding acquisition of a second server. The intermittent leak in the library was brought up and Andrew will contact roofers for estimates.

Programs: 317 children have signed up for the summer program, an increase from last year, and July's programs were very successful. Spanish story time has been popular and may continue into the fall. *A Christmas Carol* will be performed at Christmastime, and there will be a series of *Star Wars* movie showings this fall. The Spirits program will also be here this fall.

Moving quotes have been solicited from several companies and were reviewed.

Regional state news: Andrew is working on ARIS report to submit next week.

The cardboard boat race will take place tomorrow.

IV. BOS Exploration of Joint Library

Amy informed the Board of a recent discussion at the Board of Selectmen meeting concerning a potential merger with Millville Public Library. Discussions are preliminary, Andrew and Amy will be participating in them, and the Board will be kept abreast of any future developments.

V. Budget Report

Fiscal year closed out on June 30; a small amount was left in the accounts.

Expenditure areas in July include contracted services and books. Fewer programming funds have been spent due to use of the Children's Gift Account.

Salary line and state aid are in flux.

VI. Building Committee update

Amy mentioned the groundbreaking ceremony held in June. Construction and renovation has commenced, and pictures of progress will be posted on the library website. The project is currently in the black.

VII. Fundraising Update

The Friends of the Library have raised \$64,000 for the relocation fund through various efforts and have upcoming fundraising activities planned, including Cow Chip Bingo.

VIII. Board Documents

All Board documents have been compiled, including Trustee By-Laws and Policies. Amy will disseminate these electronically to the membership. Procedures will be developed when the new library is occupied. The current library job descriptions are in the process of being reviewed by Andrew and approved.

IX. Updates and Announcements

Cable 8 has a conference table for donation to the library which Andrew will assess.

Next meeting will be held on September 9 at 7:00 PM at the Taft Public Library.

X Adjournment

MOTION: On a motion of Bob Carlson to adjourn the meeting, seconded by Ellen Agro.

VOTED: Unanimous.

Meeting was adjourned at 8:36 PM.

Minutes by Leigh Martin