

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
Wednesday, April 12, 2016
7:00 PM

Trustees present:, Amy Fahey, Sharron Luttrell,
Ellen Agro; Leigh Martin (School Committee)
Also present: Library Director Andrew Jenrich
Absent: Bob Carlson

I Call to Order

The meeting was called to order at 7:12 PM by Amy Fahey

II Approval of Minutes

March 9, 2015 Minutes

MOTION: On a motion of Ellen Agro to approve the March 2015 minutes, seconded by Jane Blackwood.

VOTED: Unanimous

III. Directors Report

Met with staff to discuss the upcoming move. Andrew designated tasks. Will put together a work schedule for the move. Looking for a solution to house the original books collection.

Andrew showed us the latest floor plan. The shelving layout is finalized and there are increases in linear footage in every area. Andrew and Tara are nailing down furnishings. Should have most of it ordered by end of April.

Tara has planned out the summer reading program.

Sterling has been hired for the move. The moving coordinator will be here the week of May 16. The actual move is scheduled from May 23-25, however if Systematics is still installing the shelving, the move will happen later.

We would like to be open for business June 14 and have the grand opening in July.

Andrew and Tara went to literacy night at Nipmuc to represent the library. There will be a meeting with the town coordinator April 25 to go over parameters for throwing things away and to discuss upkeep of new library.

Andrew will be part of a task force for the state waiver process.

III Budget Report

Andrew presented the budget update. We have spent about 87 percent from books; 111 percent from programs, meaning we're in the red.

IV. Building Committee Report

Expect to have certificate of occupancy on June 12.
The Friends of the Library took the light fixtures to try to sell on eBay.

V. Friends of the Library

We would like to come up with a memorandum of understanding.
Jane suggests the Friends, trustees and the staff get together after the move to celebrate the accomplishment.

VII. Updates and Announcements

Jane submitted her resignation. We are sorry to see her go.

I Future Agenda Items

Next meeting will be held on May 18 at 7:00 PM at the Taft Public Library.

IX Adjournment

MOTION: On a motion of Leigh to adjourn the meeting, seconded by Ellen.

VOTED: Unanimous.

Meeting was adjourned at 9:00 PM.

Minutes by Sharron Luttrell