

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
Wednesday, May 26, 2015
7:00 PM

Trustees present: Amy Fahey, Sharron Luttrell, Ellen Agro; Leigh Martin (School Committee)

Also present: Library Director Andrew Jenrich

I Call to Order

The meeting was called to order at 7:02 PM by Amy Fahey

II Approval of Minutes

April 12 2016 Minutes

MOTION: On a motion of Leigh Martin to approve the March 2016 minutes, seconded by Ellen Agro **VOTED:** Unanimous

III. Directors Report

The staff has been very helpful with packing and clearing things out that have accumulated over the years. They've cleared out one-third to one-half of the attic contents. There are very heavy items up there: a pedestal sink, shutters, boxes filled with *National Geographic* magazines, boxes of LPs, five fake Christmas trees.

The cleaning service for Town Hall gave a quote for cleaning the library. They will request quotes from other services. There was brief discussion of increasing the pay and frequency of payment to the current cleaner. The library's equipment may not be adequate for the new place. We'll need a new vacuum at the very least.

The trustees asked Andrew to request clarification from Kim about payment of bills for the old library building after the move and which bills the library is expected to cover.

All of the furniture is ordered. Four pieces will arrive the first week of July. Everything else will be shipped in time for the opening. Total cost is \$20,000 to \$22,000 from Demco, they will deliver and assemble the furniture and hold it at their nearby warehouse until we're in the new building and ready for setup.

IV. Budget Report

We have spent the books and programming budgets.

V. Fundraising

We have hit the \$90,000 mark. The Friends have received some donations in Bob Carlson's memory.

V. New trustees

Lauren Heather and Kelley Aubut have expressed interest in filling the two board vacancies.

MOTION by Ellen to approve Kelley Aubut and Lauren Heather to recommend to the Board of Selectmen to fill the two vacancies.

VOTED: Unanimous

VI. 350th trivia fundraiser

350th anniversary trivia fundraiser will be held in November 4, 7-10 p.m.

Amy will ask Jay Byer to be master of ceremonies

Leigh will handle Eventbrite setup

Sharron will do the PR

Amy will do flyer

Ellen will do Mendon trivia questions

Andrew will do literature trivia questions

We will do themed rounds – 10 questions per round

VII Future Agenda Items

Next meeting will be held on June 22 at 7:00 PM at the Taft Public Library.

VIII Adjournment

MOTION: On a motion of Leigh to adjourn the meeting, seconded by Ellen.

VOTED: Unanimous.

Meeting was adjourned at 9:15 PM.

Minutes by Sharron Luttrell