

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**November 9, 2016**  
**7:00 PM**

Trustees present: Amy Fahey, Sharron Luttrell, Ellen Agro; Leigh Martin (School Committee), Kelley Aubut

Also present: Library Director Andrew Jenrich

Absent: Lauren Heather

**I Call to Order**

The meeting was called to order at 7:01 PM by Amy Fahey

**II Transfer of property deed, 131 North Ave.**

MOTION: On a motion of Amy Fahey, pursuant to Chapter 203 of the Acts of 2016, to convey by deed a certain parcel of real property consisting of 29.7 acres, more or less, located at 131 North Avenue, to John D. Gannett, Jr. and Ute D. Gannett, being subject to the terms and conditions as the Board of Selectmen previously determined and approved.

VOTED: Unanimous

**III. Approval of Minutes**

September 8, 2016 Minutes

MOTION: On a motion of Sharron to approve the minutes from September 8, 2016 minutes, seconded by Ellen

VOTED: Unanimous

**IV. Director's report**

Andrew presented his director's report. He proposes increasing Tara's hours from 19 to 25, an increase of over \$6,000; redistributing the extra hours in order to be open on Mondays and extend Friday and Saturday hours; and including additional money -- \$1,000 or so -- for programming and the books budget proportional increase.

Leigh recommends doing a strategic plan for the library at some point.

**V. Budget report**

Salaries and contracted services are running a bit high. The supplies budget has been tight the last few years because the cost of supplies has increased. Some discussion about increasing that line item.

**VI. Andrew's contract**

BOS made a concession to allow the current structure. When it expires 6/30/19 it will revert to regular structure.

MOTION: by Ellen Agro to amend Andrew's contract to reflect the following changes:

Change date from Oct. 12, 2016 to November 9, 2016 and delete "for town hall union employees" from fifth paragraph delete "for town hall union employees" from sixth paragraph and approve, seconded by Leigh.

VOTED: Unanimous

**VII. Updates and announcements**

Next meeting will be held January 11 at 7 p.m. at the Taft Public Library.

**VIII Adjournment**

MOTION: On a motion of Ellen to adjourn the meeting, seconded by Leigh

VOTED: Unanimous.

Meeting was adjourned at 8:45 PM.

Minutes by Sharron Luttrell