

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
February 8, 2017
7:00 PM

Trustees present: Amy Fahey, Sharron Luttrell, Kelley Aubut, Leigh Martin (School Committee),

Also present: Library Director Andrew Jenrich

Absent: Ellen Agro, Lauren Heather

I. Call to Order

The meeting was called to order at 7:04 PM by Amy

II. Approval of Minutes

MOTION: on a motion to approve the January 11, 2016 meeting minutes by Sharron Luttrell, seconded by Kelley Aubut

VOTED: Unanimous

III. Director's report

Andrew presented his director's report. He would like Phyllis to help digitize the archives and pay her from state aid.

We don't have a Nipmuc yearbook collection. Amy will look into whether the high school has yearbooks, so we can digitize them for the library. Would also like to digitize town reports and family histories.

Andrew spoke with the Friends to clarify that the capital campaign fund money has to be used for building related expenses. Nearly \$29,000 is left. We would like them to focus on paying for fencing around the HVAC units and gates for the porch, window film to cut glare from south-facing windows, and cabinetry. The cabinetry quote was over \$7,000. That seems high, so Andre will get more quotes.

Andrew presented his proposed budget to Kim. After meeting with BOS and FinCom, she asked Andrew to cut it back to 30 hours/week and to cut staff salaries. The trustees requested Andrew go back to request an additional \$14,000. This will allow Tara to add 13 hours to her week. This will compensate Tara for the work that she currently does on her own time. Amy and Kelley will meet with Kim along with Andrew.

The Friends want to do a library history event in April. Andrew will ask that they move that to the fall to give more time to put the event together.

Andrew is meeting with the Friends next Friday and will talk with them about why they have discontinued the leaf program.

Andrew went to a legislative breakfast and learned that state funding is below what it was in 1998. MLS is cutting back.

IV. Budget report

Andrew presented the budget report. 54.7 percent has been spent.

V. Updates and announcements

The next meeting will be held March 8 at 7 p.m. at the Taft Public Library.

VI. Adjournment

MOTION: On a motion of Leigh to adjourn the meeting, seconded by Sharron

VOTED: Unanimous.

The meeting was adjourned at 9:40 PM.

Minutes by Sharron Luttrell