

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**July 11, 2018 6:00 PM**

Trustees present: Ellen Agro, Sharron Luttrell, Leigh Martin (School Committee), Kelley Aubut, Wayne Phipps

Absent: Amy Fahey

Also Present: Library Director Andrew Jenrich

**I. Call to Order**

The meeting was called to order at 6:03 p.m. by Ellen

**II. Minutes**

MOTION: to accept the April and May minutes as approved by Wayne, seconded by Kelley.

VOTED: Unanimous

MOTION: By Kelley to accept the June minutes, seconded by Leigh

VOTED: Unanimous

**III. Director's report**

Andrew presented the director's report. Craig Casavant from Blackstone says we can trial high-voltage bulbs for a month to see if our system can handle it. If they overheat, they will turn off. It will cost \$400 to install them. The lights are \$120/\$130 per fixture, we need nine. We don't know life expectancy.

Summer program registration is strong with 133 kids, 75 teens and 33 adults registered for the incentive program.

The town of Millville voted down an override that will have kept the library open. Consequently, Millville library card holders will not be allowed to borrow materials from our library.

The DEP has determined that we have a public water supply. Question remains how it affects the maximum occupancy of the building.

**IV. Budget Report**

We ended the fiscal year with about \$1,800 left over.

**V. Procedures and Policies**

The trustees reviewed policies for meeting room and genealogy room use. Andrew will revise according to our discussion and will resend.

**VI. Review draft of award justification letter**

Ellen wrote a letter re: Tara's one-time bonus.

**VII. Driveway improvements**

We have not heard back from the capital planning committee.

**VIII. Adjournment**

MOTION: On a motion by Leigh to adjourn, seconded by Kelley

VOTED: Unanimous

Meeting was adjourned at 7:55 p.m.

The next meeting will be held Wednesday, September 12 at 6 p.m.