

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**September 12, 2018 6:00 PM**

Trustees present: Ellen Agro, Sharron Luttrell, Leigh Martin (School Committee), Kelley Aubut, Wayne Phipps, Amy Fahey  
Also Present: Library Director Andrew Jenrich

**I. Call to Order**

The meeting was called to order at 6:03 p.m. by Ellen

**II. Minutes**

MOTION: to accept the July minutes as amended by Kelley, seconded by Wayne.

VOTED: Unanimous, with Amy abstaining

**III. Director's report**

Tara's bonus went through.

The lighting issue in the children's area has been resolved. We needed to swap higher voltage fixtures. If the lights are too bright, we can put in a dimmer.

Ellen will send a letter to Kim asking to get the library off the Jan Pro contract

MOTION: to hire Steve Handley at a rate of \$650 per month to supplement cleaning and do handyman tasks by Kelley, seconded by Amy.

VOTED: unanimous

Andrew will look into buying treads or something to protect the entryways and stairs from dirt being tracked in.

Programming participation has increased. Circulation has dropped from last year.

**IV. Budget Report**

Andrew presented a budget update.

**V. Board elections**

Amy nominated Kelley to be chair, seconded by Wayne

VOTED: Unanimous

Ellen nominated Amy to be vice chair, seconded by Wayne.

VOTED: Unanimous

Amy nominated Sharron secretary, seconded by Wayne

VOTED: Unanimous

**VI. Room policy updates**

The board reviewed the room policy updates for the genealogy room, Art Holmes community room and Clinkman periodicals area.

Andrew will post the request forms on the website.

MOTION: to approve the amended room policies and reservation forms, by Amy, seconded by Kelley

VOTED: unanimous

**VIII. Adjournment**

MOTION: On a motion by Leigh to adjourn, seconded by Kelley

VOTED: Unanimous

Meeting was adjourned at 8:14 p.m.

The next meeting will be held Wednesday, October 10 at 6 p.m.