

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**November 14, 2018 6:00 PM**

Trustees present: Ellen Agro, Sharron Luttrell, Leigh Martin (School Committee), Kelley Aubut, Wayne Phipps, Amy Fahey  
Also Present: Library Director Andrew Jenrich

**I. Call to Order**

The meeting was called to order at 6:06 p.m. by Kelley

**II. Minutes**

MOTION: to accept the October minutes by Ellen, seconded by Wayne

VOTED: Unanimous

**III. Director's report**

The staff salary increases are on the Town Meeting warrant.

Putting a 200-amp box into the rectory will require a lot of extra work; a 100-amp box will be sufficient. Andrew will tell the electrician.

Andrew just discovered that the contractor never swapped out the locks after finishing the building. It will cost around \$1,200 to switch them.

Kelley will write a letter informing selectmen that we are opting out of the Jan-Pro contract.

We will request an increase in hours, programming, director's salary, and books in our FY20 budget.

We received a donation of nine board games. We will begin lending them out, hoping that all of the pieces stay with the games.

MOTION: to allow the donation of artifacts from the old Taft Library to be given to the Mendon Historical society by Ellen, seconded by Leigh.

VOTED: Unanimous

Ellen raised the idea of installing security cameras. We will discuss at a future meeting.

**IV. Budget Report**

Andrew presented a budget update.

**V. Food sales**

We need to tell the Friends that they will need to check with the Board of Health about a possible permit from the Board of Health for food sales.

**Adjournment**

MOTION: On a motion by Ellen to adjourn, seconded by Wayne

VOTED: Unanimous

Meeting was adjourned at 7:24 p.m.

The next meeting will be held Wednesday, January 9, at 6 p.m.