

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
January 9, 2019 6:00 PM

Trustees present: Ellen Agro, Sharron Luttrell, Leigh Martin (School Committee), Kelley Aubut
Amy Fahey
Also Present: Library Director Andrew Jenrich
Absent: Wayne Phipps

I. Call to Order

The meeting was called to order at 6:10 p.m. by Kelley

II. Minutes

MOTION: to accept the November minutes by Ellen, seconded by Leigh
VOTED: Unanimous

III. Director's report

Library staff have the opportunity to go through ALICE training at Miscoe. Officer Stephen Sinko is reviewing the emergency manual put together by the state and the Massachusetts Library System that Andrew gave to him.

We were certified for state aid at the Massachusetts Board of Library Commissioners' December board meeting. The first installment has been awarded: \$3,665.22.

IV. Budget Report

Andrew presented a budget update.

V. Security camera options

Discussed having cameras downstairs. A webcam on the monitor behind the circulation desk downstairs will allow staff upstairs to see when someone comes in the door at times when no one is downstairs.

VI. Review of Andrew's contract

Reviewed Andrew's contract. Language is mostly unchanged from previous. Includes language about salary increases tied to steps.

Adjournment

MOTION: By Ellen to adjourn, seconded by Leigh.

VOTED: Unanimous

Meeting was adjourned at 8:16 p.m.

The next meeting will be held Wednesday, February 13, at 6 p.m.