

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**May 22, 2019 6:00 PM**

Trustees present: Kelley Aubut, Amy Fahey, Leigh Martin (School Committee), Shana Miller, Wayne Phipps

Also Present: Library Director Andrew Jenrich

Absent: Ellen Agro

**I. Call to Order**

The meeting was called to order at 6:02 p.m. by Kelley

**II. Minutes**

MOTION: to accept the April minutes by Wayne, seconded by Amy

VOTED: Unanimous

**III. Elections**

Shana Miller was welcomed to the board of trustees and will receive an informational packet regarding the trustee's role and responsibilities.

**IV. Director's report**

Septic issues plagued the library in April; the plumbing was later repaired successfully. A plethora of programs for adults and children were well attended last month, including the unveiling of a Maker Space cart. More exciting events are planned for upcoming weeks and throughout the summer, including the summer reading program opener and Read Around Town events with community partners. Andrew provided a budget report and indicated that expenditures were typical for this time of year.

**V. Jan-Pro town contract update**

Two bids have been received for town janitorial services, one from JanPro and one from Steve Handley. Kelley has communicated the trustees' strong preference for Steve Handley's services to Kim Newman. The contract will be awarded next month.

**VI. Library Director Contract**

Andrew's employment contract for the period beginning 7/1/19 through 6/30/22 was discussed.

Language was updated.

MOTION: by Amy, to approve Andrew Jenrich's employment contract.

VOTED: Unanimous

**VII. Adjournment**

MOTION: By Amy to adjourn.

VOTED: Unanimous

Meeting was adjourned at 8:05 p.m.

The next meeting will be held Wednesday, June 19, at 6 p.m.

Minutes by Leigh Martin