

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**June 19, 2019 6:00 PM**

Trustees present: Ellen Agro, Kelley Aubut, Amy Fahey, Leigh Martin (School Committee), Shana Miller, Wayne Phipps

Also Present: Library Director Andrew Jenrich and Children's Librarian Tara Windsor

**I. Call to Order**

The meeting was called to order at 6:00 p.m. by Kelley

**II. Agenda & Minutes**

MOTION: to accept the May minutes by Wayne

VOTED: Unanimous

MOTION: to amend the Agenda to include Library Board of Trustees' re-organization by Leigh

VOTED: Unanimous

**III. Summer Reading Overview**

Tara Windsor reported that the summer reading program offerings, beginning June 22, will be robust this year, featuring a kickoff event with a magician, reading incentive programs for children, teens, and adults, Read Around Town, Egg Drop Challenge, Cardboard Boat Race, Worm Race, and many other exciting literacy-based activities scheduled for the next few weeks. Teen volunteers have responded enthusiastically to assist with the programs throughout the summer.

**IV. Director's report**

The Friends held a successful book sale on June 8<sup>th</sup>. Storytimes, programs, and children and adult book clubs were all well-attended in May, which is expected to continue in the summer months. Discussion ensued regarding better ways to communicate and assist the Friends group and facilitate increased membership on the Friends' board.

Offering Saturday hours in the summer for a trial period was discussed. Andrew will poll the staff regarding their availability and interest and report back to the group.

The staff was disheartened to learn of the recent layoffs of the Miscoe Hill Middle School and Nipmuc Regional High School librarians. Both school librarians were great assets to improving student literacy and had excellent working relationships with Taft Public Library staff.

Andrew provided a budget report and indicated that expenditures were typical for this time of year.

**V. Jan-Pro town contract update**

Steve Hanley was hired by the town to provide janitorial services for several town buildings, including the library, in FY20.

**VI. Library Director Contract**

Andrew's employment contract for the period beginning 7/1/19 through 6/30/22 is in the process of being negotiated with the Board of Selectmen, with at least one more meeting being scheduled in July.

**VII. Reorganization of Board**

MOTION: To nominate Amy Fahey as chair of the Taft Public Library Board of Trustees by Kelley Aubut

VOTED: Unanimous

MOTION: To nominate Wayne Phipps as vice chair of the Taft Public Library Board of Trustees by Shana Miller

VOTED: Unanimous

MOTION: To nominate Ellen Agro as secretary of the Taft Public Library Board of Trustees by Leigh Martin

VOTED: Unanimous

**VIII. Farmer's Market**

The Economic Development Committee has expressed an interest in holding a farmers' market on the library grounds. More research is being done as to this proposal's feasibility.

**VIV. Adjournment**

MOTION: By Ellen to adjourn.

VOTED: Unanimous

Meeting was adjourned at 8:02 p.m.

The next meeting will be held Wednesday, September 11, 2019 at 6:00 PM.

Minutes by Leigh Martin