

Taft Library Trustees
Meeting Minutes
June 10, 2020

In attendance Ellen Agro, Amy Fahey, Wayne Phipps, Kelley Aubut, Shana Miller, Andrew Jenrich, director, Tara Windsor, Children's Librarian

Absent: Leigh Martin

1. Call to Order - 6:04pm
2. Chair Amy Fahey read opening statement on remotely conducted public meeting. Role was called.
3. Approval of 5.19.20 and 5.13.20 meeting minutes – minutes were not available. We will vote on them next meeting.
4. Director's Report – Andrew and some staff are back in the building and are adjusting to the new schedules. Steve Handley is cleaning additional shifts and doing COVID cleaning.

Andrew will develop the next steps plan, send it out to the Trustees, then send to the Town Administrator.

Andrew updated the Board on budget key points.
Remote programming continues to be well received.

Tara presented the plan for the Summer Reading program. The entire program will be virtual this year. There is a new tracking program that we have a two year subscription for.

5. Update on Reopening Plans – curbside started today and it went well. There was some discussion of delivery to shut ins.
6. Update on Feasibility Study – David Eisner, Austin Ludwig joined the meeting at 7:00pm and provided an update on the design.

A motion was made by Wayne, seconded by Kelley to extend the deadline for the project to July 31, 2020. Passed unanimously. Amy will update the contract.

7. Next meeting July 15, 2020 6:00pm A motion to adjourn by Wayne seconded by Shana. Passed unanimously.