

Taft Library Board of Trustees

Meeting Minutes

February 10, 2021

Taft Public Library

Attendees: Amy Fahey, Shana Miller, Ellen Agro, Wayne Phipps, Leigh Martin, Kelley Aubut

Staff: Library Director Andrew Jenrich, Children's Librarian Tara Windsor,

- Call to order by Amy – 6:01 pm
- Andrew presented the Director's report and Budget reports.
  - Interviews are ongoing for two library staff positions. Andrew is encouraged by the quality of the applicants
  - Virtual programming continues to be very popular with some programs having wait lists. Tara reports other towns are not having success with the virtual programming
  - Andrew will begin performance appraisals in March
  - Andrew is seeking a solution to keep the trash barrels contained. They are often toppled over whenever a wind is present.
  - There is an ice dam/leak on the foyer roof which is causing dripping at the book drop. Andrew has asked D. Byer to look at it.
  - There is an issue with a neighbor parking cars overnight on the library property. Andrew will talk to the neighbor to discuss our concerns.

- State Aid will be dispensed in two payments, not as a lump sum as previously thought.
- On a motion by Wayne, 2<sup>nd</sup> by Ellen the Board approved the January 13, 2021 meeting minutes. L. Martin and K. Aubut abstained.
- The Board continued discussion on the Mission Statement..
  - Andrew presented the most recent draft. All agreed that it was great as is. On a motion by Wayne, 2<sup>nd</sup> by Shana, the Board unanimously adopted the mission statement below:

***The Taft Public Library provides patrons of all ages and backgrounds a comfortable and welcoming community space to meet, learn, share, and create. The library encourages literacy and lifelong learning and is committed to addressing its patrons' educational, personal, and professional needs through the materials, resources, and programs it provides.***
  - Ellen will be the Trustee representative on the Strategic Planning Committee. Wayne expressed an interest in being involved as well.
  - Ellen will reach out to Jay to outline the Facilitator responsibilities and determine if he is still on board.
  - Everyone will give Ellen contact information for the Committee members. We are hoping for an early March first meeting. Ellen and Andrew will coordinate the dates/times.
- Next meeting on March 10, 2021 at 6:00pm
- On a motion from Ellen, 2<sup>nd</sup> from Kelley the meeting was adjourned at 7:41pm