

## Taft Public Library Board of Trustees Minutes 10/13/2021

Members Present : Wayne Phipps, Alison Chu, Shana Miller, Sharon Luttrell

Staff Present: Andrew Jenrich and Tara Windsor

Friends of Taft Library member: Gaye Porciello

Meeting called to Order @ 6:04 pm

1. Wayne entered a motion to accept minutes from 9-14-21. Shana second. Unanimously passed.
2. 6:05 pm Andrew presented Director's Report/Budget. First staff meeting October 5<sup>th</sup>. Christin Barnett gave notice and will stay on until a replacement was found. Will reach out to HR to get the process moving. Facilities – Superior Roofing checked the leaks and will be giving a quote for repairs. Looks like the roof was not completely redone but patched. The vents have no collars and that is likely what is causing the leaking over the bathroom. The Friends suggested last meeting they are able to cover costs of a fence that would run the North side of the parking lot. A quote was obtained from Mr. Fence but will be put on hold for now due to the roof issues. The tree removal in the back was completed on October 5<sup>th</sup>. Budget is up a little over where we want it. Book expenses are more in line with what should be spent going forward. Programs continue to do well. Adult book club had 12 adults, Footnotes had 5, Itty Bitty Storytime sessions-average 15 children and 13 adults, Story & Craft time averages 8 kids & 7 adults, Music & Movement had 7 children & 5 adults, Alphabet Storytime sessions average 10 kids & 9 adults, Chef Rob had 12 adults. College Essay Writing Workshop 1 teen, 1 adult. October Events include Friends Mead Tasting, Adult Book Club, WCVB Chronicle's Ted Reinstein discussion, Itty Bitty Storytime, Story & Craft Time, Alphabet Storytime, Awesome Autumn play sessions, Jungie Jim, Cartooning with Rick, Russian Storytime, Scott Jameson Magic, Cooking with Chef Rob, Music & Movement, Local Author Phyllis Calvey presents an All ages storytime, and Halloween: A Haunted History with Dustin Pari. In January there will be Footnotes Nonfiction Book Club with Nathaniel Philbrick to discuss Travels with George: In Search of Washington and his Legacy. Clough students will begin later this month and into November to receive their library cards and tour the Children's Room. Projects-Over the summer two bulletin boards were donated by former library assistant Kristen Taft. They have been put up in the library, one upstairs and one downstairs. Town News- No news from the representative from FLO about the electric car charging station. There seems to be some miscommunication between them and the town. Andrew will be reaching out to the Town Administrator.
3. 6:43 pm Friends Update- Mead Tasting had 25 people between the two sessions. It was the biggest group Crave Mead had to date at their facility. Raised just under \$700. The Fall Bulb Fundraiser has raised under \$600 to date and it ends October 15<sup>th</sup>. Working on a brochure and Email blast for the Friends for recruiting and hope to have it around New Years. Tara reached out to Lawny about a quote for the New Screen for downstairs. There will be a holiday painting event fundraiser. Library Beautification will be 11/6 10-12pm. Looking for volunteers for

cleaning flower beds, possibly goats for the poison ivy on the rectory and the knotweed.  
Hopefully can do a quarterly cleanup/beautification.

4. Strategic Planning- Planning was tabled last year. Ellen is stepping away as she is working on the Town Planning Committee. A new Trustee to replace her is needed. There will be around 10 people to the Strategic Planning Committee. Andrew is reaching out to check with those who had committed in past for availability. Hopefully planning meetings can begin in January and finish June 2022. Andrew will send a blog series on Strategic Planning.
5. Next Meeting Set for November 10, 2021 @ 6 pm  
Motion to adjourn by Wayne @ 7:21 pm, second Shana Miller. Meeting adjourned.