

## Taft Public Library Board of Trustees Minutes 6/7/2022

Members Present: Ellen Agro, Wayne Phipps, Alison Chu (Remote), Leesa Michael & Gabrielle Porciello

Staff Present: Andrew Jenrich & Tara Windsor

Friends of Taft Library member: Caitriona Scott (Remote)

1. Meeting called to order at 6:01 by Ellen Agro
2. Motion to accept the 5/11/2022 minutes by Wayne Phipps, 2<sup>nd</sup> Ellen Agro. Passed unanimously.
3. Friend update provided Caitriona Scott - She thanked the 2 previous members Gabrielle Porciello and Leesa Michael and indicated that the group is now undergoing an organization change. She mentioned that the Flower power fundraiser just ended, they are planning a paint night fundraiser, and hosting the annual book sale on the 11th. She also indicated that they will be supporting summer reading with anything the library needs.
4. Andrew provided the Directors Report
  - a. Staff evaluations are almost complete, he has been working on action plans for each staff member for the upcoming year.
  - b. Overview of program attendance - overall well attended
  - c. New program suggested by a patron - Handcrafting Group - it is a social event where people can bring in and work on whatever hand craft they prefer.
5. Tara provided an overview of Summer Reading which starts on 6/13
6. Library staff just completed a project shifting the YA books to make it more logical
7. Andrew discussed several additional collection projects he has in mind for the up-coming year.
8. Andrew provided an overview of the Strategic Committee Meeting which happened on 5/27
  - a. Review time table for the project
  - b. Discussed booking the focus groups
  - c. Tentatively scheduled the Trustee/Friends/Committee focus group for 6/22/22 at 6:30pm
9. Andrew presented a proposal from a local Realtor that wanted to have a booth to promote her business with either monthly chats, a table, or reading with a realtor. The board discussed the library's policy about for profit organizations and solicitation.
  - a. Ellen made a motion" Should we allow for profit groups to be allowed to utilize library space for solicitation" - Unanimous no vote
10. Andrew discussed his plans to attend a workshop for the annual ARIS report
11. Andrew discussed creating a new policy to handle a request for reconsidering library materials.
12. Reviewed budget report
13. Ann Mazar approached Ellen about the possibility of installing a free solar panel system on the library roof from the Solarize Mendon Program
14. Entered Executive Session
15. Motion to Approve the Addendum to Andrew's 2022 Contract - Gabrielle Porciello motioned to Approve. Passed unanimously.

16. Motion to Approve Andrew's new contract - Wayne Phipps motioned to Approve. Passed unanimously.
17. Next meeting Scheduled for August 10, 2022 at 6pm
18. Motion to adjourn 7:21 pm by Wayne Phipps, second by Gabrielle Porciello. Passed unanimously.