

## Taft Public Library Board of Trustees Minutes 5/11/2022

Members Present: Ellen Agro, Wayne Phipps, Shana Miller, Sharon Luttrell & Alison Chu

Staff Present: Andrew Jenrich & Tara Windsor (Remote)

Friends of Taft Library member: Leesa Michael & Gabriella Porticello (Remote)

1. Meeting called to Order @ 6:02 pm by Ellen Agro
2. Motion to accept the 4/13/2022 minutes by Wayne Phipps, 2<sup>nd</sup> Alison Chu. Passed unanimously.
3. Friends Update: Leesa- book donations started this past Saturday. Goat event was well attended. Mother's Day craft had about 40 people. Getting ready for Summer and the upcoming book sale. Plugged the friends at the Meet the candidate's night for new members.
4. Andrew's Update/Budget: One on one staff evaluations are starting. Working on upcoming Vacation coverage. Staff meeting moved to June, will be about summer reading. There are improvements at the next-door property. LoveJoy cleaning carpets in June, Otis will be here in July for elevator maintenance. Still looking for replacement batteries for the emergency lights. Town Budget approved May 6<sup>th</sup>. Programs have had steady attendance across the board. Last book club for Nipmuc coming up. Projects-Adult shift of books has been completed. Next project is shifting YA behind circulation desk, weeding of picture books is complete. Meeting on Wednesday May 25<sup>th</sup> at 6:30 for Strategic Committee, 7 of 10 will be attending. Waiting to hear back from Naomi Hoyt. Will be hybrid and recorded. Meeting room policy- getting more requests. Should form be filled out? No -Seems to be more public meeting use. Look at policy for collection development. CMLA workshop. Written challenge procedure. Will Update in June. Budget-Still lines to pull from if needed. Close to max on books and supplies. Three more weeks of expenditures.
5. Contract updated and counsel is looking at for format only. Then we can review and finalize.
6. Next meeting is Tuesday June 7<sup>th</sup> @ 6 pm.
7. Motion to adjourn 6:31 pm by Shana Miller, second by Alison Chu passed unanimously.