

Taft Public Library Board of Trustees Minutes 11/2/2022

Members Present: Wayne Phipps, Leesa Michael & Gabrielle Porciello, Alison Chu, and Sean Nicholas

Staff Present: Andrew Jenrich

Friends of Taft Library member: Leah Martin

1. Meeting called to order at 5:59 by Wayne Phipps
2. Motion to accept the September minutes by Gabrielle Porciello, 2nd by Wayne Phipps. Passed unanimously.
3. Leah gave a brief overview of the friend's status. They have several events coming up and 2 fundraisers currently running.
4. Andrew provided the Director's Report
5. Staff meeting will be in December in conjunction with the holiday party
 - a. Monika and Lauren Scott did some weeding and outside work
 - b. Andrew is planning to attend the Fincom meeting to see if they speak about the library at that meeting.
 - c. Discussion of the donation bin being added to the parking lot. There is a concern about people dumping outside of the bin and if there is any maintenance that the library is expected to do.
 - d. Reviewed budget
 - e. Reviewed October/November programs – program attendance is down slightly from before the pandemic (19 programs planned for the month of November) (20 working days)
6. Strategic Plan:
 - a. The survey is live and we have received about 130-140 responses
 - b. Miscoe's focus group has been scheduled.
 - c. Needs assessment write-up was shared with Andrew, need to coordinate another strategic planning meeting.
7. Look into business-sponsored hours at the library. Townson is doing something similar to open additional hours.
8. General discussion about budget requests and how we would like to handle the request this coming spring. Ellen is going to work on a letter to the select board.
9. Next Meeting is Scheduled for December 14, 2022 at 6pm.
10. Motion to adjourn 7:05 pm by Leesa Michael, seconded by Wayne Phipps. Passed unanimously.