

Taft Public Library Board of Trustees Minutes 6/7/2022

Members Present: Ellen Agro, Wayne Phipps, Alison Chu (Remote), Leesa Michael & Gabrielle Porciello

Staff Present: Andrew Jenrich

Friends of Taft Library member: None Present

1. Meeting called to order at 6:03 by Ellen Agro
2. Motion to accept the 6/7/2022 minutes by Gabrielle Porciello, 2nd by Wayne Phipps. Passed unanimously.
3. A member of the Friends was not present at the meeting to provide an update. Gabrielle mentioned they had 2 fundraising events this summer; a sign painting event and the 50/50 raffle at the cardboard boat race. Leigh Martin also joined them as the secretary.
4. Andrew provided the Directors Report
 - a. Discussion on how to cover staff vacations in the future. There were a couple of times this summer that finding coverage was a challenge and Andrew is trying to find ways to make it easier in the future. Several options were discussed.
 - b. Discussion about closing the library on 9/3 in order to give the staff a long weekend. It was agreed that we should close.
 - c. Facility – defibrillator case is installed, Andrew just need to add the equipment, he held off thinking the staff should be trained but it was decided that we purchased a model that did not require any special training so the equipment can be installed before any additional training took place.
 - d. Landscaping – a couple of volunteers did a few of the outside areas and Monika volunteered to coordinate teens from the schools to weed and do maintenance year round.
 - e. Reviewed the budget
 - f. Programming – we are still seeing high participation in programming, we had over 220 people at the cardboard boat race, 100+ at the concerts at the beach and 100+ at the flying dog event. There are several events coming up this fall included a coordinated author event with the senior center.
5. Strategic Plan:
 - a. Andrew and Mary have been working on the survey and are just about ready to launch it. Gabrielle suggested and volunteered to create a bookmark with the QR code to hand out while people check out books. She was going to coordinate with the Friends group to get it printed through Vista Print.
 - b. Previous focus groups have gone well and they are working on scheduling additional ones this fall.
 - c. It was also suggested that we come up with a vision statement for the library
6. Andrew is working on the ARIS report as well as the State Aide report.
7. Discuss around best ways to solicit additional funding to increase staff and library hours for next year. It was suggested that we try to use more graphs or charts to help people visualize how

much the library is used. Andrew will also be reaching out to Kim to follow up on the possibility of additional funds this fall.

8. Next Meeting Scheduled for September 14, 2022 at 6pm
9. Motion to adjourn 7:10 pm by Wayne Phipps, second by Gabrielle Porciello. Passed unanimously.