

Taft Public Library Board of Trustees Minutes 1/11/2023

Members Present: Wayne Phipps, Ellen Agro, Leesa Michael & Gabrielle Porciello

Staff Present: Andrew Jenrich, Tara Windsor

Selectboard Member: Alejna Brugos

Friends of Taft Library member: Caitriona Scott

1. Meeting called to order at 6:04 by Ellen Agro
2. Motion to accept the November minutes by Gabrielle Porciello, 2nd by Wayne Phipps. Passed unanimously.
3. Caitriona gave a brief overview of the Friend's status. They had several events over the holidays and a couple of great events coming up.
 - a. Wreath event was well attended with a waiting list
 - b. Craft event – not attended as well as they hoped
 - c. Couple of craft events.
4. Andrew provided the Director's Report
 - a. Staff holiday party was well attended
 - b. Andrew is going to reach out to HR to get an on-call library assistant job posted
 - c. Staff reviews are beginning in February
 - d. Had to get a fuse replaced in the electrical panel to correct an issue in the library.
 - e. Superior Roofing was called to come back and look at the drip over Andrew's office.
 - f. Andrew called an exterminator to deal with the small mice problem.
 - g. Discussion of the donation bin being added to the parking lot. There is a concern about people dumping outside of the bin and if there is any maintenance that the library is expected to do.
 - h. Reviewed budget
 - i. Programs have been well attended. 26 programs planned for January.
 - j. Reviewed regional C/WMARS news
5. Strategic Plan:
 - a. Discussion of the final draft of the 5 year strategic plan.
 - i. Discussion on how to present it to the public.
 1. Select Board – presenting after the budget season is almost over.
 2. Long-range strategic committee.
 3. Article in the new newspaper.
 4. Local libraries
 5. Notifications on websites
 6. Email to Brian Murphy
 - b. Motion to approve the strategic plan by Gabrielle Porciello, seconded by Leesa Michael and passed unanimously.
6. Trial Monday Opening

- a. Discussion of the feasibility of opening Mondays to gather data and track being open on that day. Thinking 10-4pm, starting in February. Looking for attendance figures and info to show there is a need to be open on Mondays
7. Town Budget Request
 - a. Discussion about the budget request for this year.
 - b. Discussed having additional options in case our ask is too high.
8. Town Budget Meeting is scheduled for March 1st
9. Next Meeting is Scheduled for February 9, 2023 at 6pm. Moving it to the 2nd Thursday of the Month.
10. Motion to adjourn 7:54 pm by Leesa Michael, seconded by Gabrielle Porceillo. Passed unanimously.