

## Taft Public Library Board of Trustees Minutes 3/9/2023

Members Present: Ellen Argo, Wayne Phipps, Sean Nicholson, Leesa Michael & Gabrielle Porciello

Staff Present: Andrew Jenrich

Selectboard Member: Alejna Brugos

Friends of Taft Library member: Caitriona Scott

1. Meeting called to order at 6:02 by Wayne Phipps
2. Motion to accept the February minutes by Gabrielle Porciello, 2<sup>nd</sup> by Wayne Phipps. Passed unanimously.
3. Caitriona provided a Friend's update.
  - a. Review recent activities
  - b. Working on an event at Polar Park
  - c. Seed library will be open in March for the season
  - d. Book sale in planned for June
4. Andrew provided the Director's Report
  - a. Planning some staffing training.
  - b. Discussed the status of the On-call person for the library. Andrew is working on getting in contact with the TA to start the hiring process
  - c. Discussion of possibly adding solar to the roof.
  - d. Facilities –
    - i. pest infestation seems to be corrected.
    - ii. Andrew is still monitoring the electric bill
    - iii. The roofing company came back to assess the roof issues again.
    - iv. Bathroom issues – have been resolved
  - e. Discussion of state grant opportunities. Brian Murray has asked what we would like as a capital expenditure. Discussion of potential projects.
  - f. Budget review
  - g. Review programs and attendance in February and upcoming in March. (25 programs for March)
  - h. Website – Bluehost has reached out that they have consulting services to help fix some of the website's issues.
  - i. Monday hours have been well received. A slight downtick in the numbers this week.
5. Discussion of new Policy on Emergency Closings. Revisions to be submitted and voted on at next meeting
6. Discussed remaining Budget FY23
7. General Construction Projects Application from MBLC. Letter of intent deadline April 28.

- a. Change to construction grant process. Now grants requests can include additions as well as new construction. They also have no square footage limitations.
  - b. Requirements: population 2500 or more, strategic plan/action plan on file with MBLC
  - c. If we decide to forgo this round, the next opportunity would tentatively be 2027/2028
  - d. Andrew to run this by the BOS to see if there is any interest at this time.
8. Discussion that the current board of trustees reorganize at the May meeting so that someone is in place to preside at the June meeting.
9. Next meeting April 13, 2023
10. Motion to adjourn at 7:49 pm by Gabrielle Porciello and seconded by Wayne Phipps. Passed unanimously.