

Taft Public Library Board of Trustees
Minutes of the January 11, 2024 meeting

Attendees: Leesa Michael, Gabrielle Porciello, Sean Nicholson, James Thatch, Howard Phipps, and Alison Chu

Staff : Andrew Jenrich

Friends of the Library: Leigh Martin

1. The meeting was called to order at 6:03PM.
2. December 2023 minutes were unanimously approved.
3. Friends
 - The holiday events were very successful. Holiday Wreaths was full at 12 participants, and the craft day had approximately 25 attendees and plenty of volunteers.
 - The next meeting is January 30th where spring activities will be planned.
 - Activities pick up in February.
4. Director's Report
 - Staff will be meeting on February 6th.
 - Staff holiday party went well.
 - Thinking about a staff shopping trip to Barnes and Noble
 - Aspen patron's catalog is coming in March. Staff will be trained.
5. Budget
 - 6 months into the budget cycle, 44.8% of the budget has been spent.
 - Both Operations and Salaries are running 5% below target.
 - FY25 budget has been submitted. An additional 9 staff hours and 11 Children's Librarian hours have been requested. The contractual increase to the Director's Salary is also in the total. The Books line has been increased by \$1,000 to \$69,100 which is a state-mandated increase to ensure that purchases of circulating materials remain at 19% of the total budget.
6. Projects
 - Weeding and shifting adult fiction continues. Andrew has been moving the weeded books to the rectory garage.
 - Trying to get a date to meet with faculty at BVT to discuss website overhaul.
 - Andrew will be attending Aspen workshops, which will be both patron focused and administrative focused.
 - The paving issue involving the abutter seems to have stalled. Andrew continues to reach out to the Town Administrator in hopes of getting things moving.
 - The Asset Inventory Form has been submitted to the Town Administrator.
7. Carriage House
 - The Carriage House has been secured and sealed off.
 - Andrew has been trying to get updates from the town.
 - There will be a public hearing regarding the historical status and future of the Carriage House on January 25th, 2024 at 7:00PM.

8. Rectory

- The Taft Library Rectory Working Group will be meeting again next week to discuss vision.
Do any of the 3 original plans meet today's needs?

9. Strategic Plan Goals

- Passed on until the next meeting

Next meeting is scheduled for February 8th, 2024.

Adjourned at 6:55PM.