

1. Agenda

Documents:

[AGENDA\\_TA\\_SCREENING\\_2.10.24.PDF](#)

2. Meeting Materials

Documents:

[TA\\_SCREENING\\_COMMITTEE\\_MINUTES\\_2.10.24\\_EXECUTIVE\\_SESSION.PDF](#)



*Town of Mendon*

**RECEIVED**

By eagro at 8:39:00 AM, 2/6/2024

## NOTICE OF MEETING

BOARD/COMMITTEE NAME: TA Screening Committee

DATE OF MEETING: Saturday February 10, 2024

TIME OF MEETING: 9:00 am

LOCATION OF MEETING: In person

In Person 20 Main St. 1 <sup>st</sup> floor conference room	Microsoft Teams meeting N/A
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## AGENDA

1. Open Meeting
2. Accept minutes
3. **Executive Session Reason #8**  
To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening – **Preliminary Interviews**
4. Adjourn

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.



## *Town of Mendon*

### Meeting Minutes (executive session) Town Administrator Screening Committee February 10, 2023: 9:00 am

Attendees: Mary Aicardi, The Collins Center  
Ellen Agro  
Joyce Gilmore  
Phil Cieply  
Absent: Michael Hale, The Collins Center  
Tom Fichtner

David Demanche  
Jim Purcell  
  
Sean Nicholson

A motion was made and seconded to enter into Executive session ( Reason 8) To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening–

**Preliminary Interviews** by roll call vote.

Roll Call vote Agro – Aye, Gilmore – Aye, Cieply – Aye, Demanche – Aye, Purcell – Aye, Nicholson – Aye  
The board will adjourn from executive session.

Interviews with three candidates were conducted using questions developed by the board.

Upon completion of the interviews the team reviewed all the candidates. Votes were taken on each candidate on whether to send forward to the next step in the process.

The board voted to send 4 names forward to the next step.

Roll Call vote Agro – Aye, Gilmore – Aye, Cieply – Aye, Demanche – Aye, Purcell – Aye, Nicholson – Aye

A motion was made and seconded to adjourn at 1:00pm. Roll Call vote Agro – Aye, Gilmore – Aye, Cieply – Aye, Demanche – Aye, Purcell – Aye, Nicholson – Aye

Respectfully submitted by,  
Ellen Agro, Chair

Approved April 25, 2024