

Jonathan S. Dudley
Highway Superintendent

TOWN OF MENDON
HIGHWAY DEPARTMENT
66 Providence Street
Mendon, Massachusetts 01756
Telephone: (508) 473-0737 Fax: (508) 473-6558
highwaydpt@mendonma.gov

Mailbox Damage Policy

Purpose

The intent of the policy is to establish fair and uniform standards regarding disputes concerning damage to mailboxes by Town snowplows during snow operations.

- A. All mailboxes should be securely fastened to a post and sufficiently anchored in the ground to help with resistance to snowplow impacts.
- B. No mailbox will be considered for reimbursement if signs of prior damage and/or rot are present.
- C. If a Town plow or truck damages a mailbox through direct contact, the Town may authorize reimbursement up to \$40.
- D. In accordance with United States Postal Service guidelines, mailboxes should be 41" to 45" above the road surface and 6" to 8" back from the curb or edge of the pavement.
- E. The Highway Surveyor and/or Town Administrator is authorized to use discretion in resolving any mailbox damage disputes.
- F. Any mailbox damage claims can be sent to highwaydpt@mendonma.gov and they will be addressed.

The Mendon Highway Department makes every effort to avoid damage to mailboxes, but sometimes due circumstances beyond our control damage occurs. We apologize in advance.