

Approved December 11, 2013

Taft Library Building Committee Meeting  
Mendon Town Hall  
Mendon, MA 01756  
Wednesday, November 20, 2013  
7:00 p.m.

Committee Members Present:

Joe Cronin, Dan Labastie, Don Morin, Chuck Noel, Kevin Rudden, Jay Washburn

Others Present:

none

I. Call to Order

The meeting was called to order by Joe Cronin at 7:05 p.m.

II. Approval of Agenda

MOTION: A motion was made by Kevin Rudden, seconded by Dan Labastie, to approve the agenda.

DISCUSSION: None.

VOTED: Unanimous.

Approval of Meeting Minutes from November 5, 2013 and November 7, 2013

MOTION: A motion was made by Jay Washburn, seconded by Kevin Rudden, to approve the meeting minutes from November 5, 2013 and November 7, 2013.

DISCUSSION: None.

VOTED: Unanimous.

III. Update Status on Designer Services Firm

Joe informed the Committee that Abacus was not available this past Monday, November 18<sup>th</sup> to be presented to the Mendon Board of Selectman as the preferred Designer Services Firm for the Taft Library Renovation project. As a result, they will be on the agenda for the next Board of Selectmen's meeting on December 2<sup>nd</sup>, at which time Joe will present the recommendation to the Board of Selectmen to begin to enter into contract negotiations with the firm.

IV. Approval of Invoice from Lamoureux-Pagano

Joe informed the Committee that we received an invoice from Lamoureux-Pagano for 18 hours of time for the month of October for a total of \$1080.

MOTION: A motion was made by Kevin Rudden, seconded by Chuck Noel, to approve the payment of the invoice from Lamoureux-Pagano for 18 hours of time for the month of October at a total cost of \$1080.

DISCUSSION: None.

VOTED: Unanimous.

V. Items not reasonably anticipated 48 hours prior to meeting

Joe mentioned that the committee members have been invited to the annual Town Employee and Volunteer Holiday Party on Wednesday, December 18<sup>th</sup> at 1pm at the Mendon Senior Center. This is an annual event where Mendon thanks its paid employees and unpaid volunteers for their dedicated service to the town. If interested in attending, please RSVP to Lisa Lepore at [finclki@mendonma.gov](mailto:finclki@mendonma.gov).

Joe also shared some additional correspondence that was in the mailbox at the Town Hall for the Committee. The items looked to be more library related and not building committee related so Joe suggested we leave them in the library mailbox for Andrew. Don agreed to do this on the way out of the Town Hall after the meeting.

Joe asked if any of the members present would like the meeting reminders to be added to the Microsoft Outlook calendar. Only Joe and Don use Microsoft Outlook calendar for scheduling meetings, so there wasn't enough interest in doing this.

Jay suggested that we look into whether we need a variance for the new library location because the building is not 80 feet from the center line of the road. Dan stated that it is likely an existing non-conforming building and it can be grandfathered. Just to be sure, it was suggested that we contact the building inspector to ask. Kevin mentioned that he will be seeing the building inspector the next day (11/21) and that he would be happy to ask him.

**ACTION:** Kevin to ask Building Inspector if a variance will be needed for the new library building.

VI. NEXT MEETING

The next meeting will be held on Wednesday, December 11<sup>th</sup> at 7pm at the site of the future Taft Public Library with the intention of holding a site visit for Abacus/Situ since they were unable to attend the originally scheduled site visit in October. Joe will contact Mary Bulso and Abacus/Situ to confirm that they are both available on that date. If not, Joe will suggest Tuesday, December 10<sup>th</sup> as an alternative meeting date. Depending on the availability, Don will post the next meeting on the date that is convenient for all required attendees. Other agenda topics will include an update on the contract negotiations with Abacus/Situ and updates from Andrew and Susan/Amy regarding what types of things they'd like to have in the new building.

VII. ADJOURNMENT

**MOTION:** A motion was made by Dan Labastie, seconded by Chuck Noel, to adjourn. No further discussion

**VOTED:** Unanimous. The meeting adjourned at 7:30 p.m.

Minutes by Don Morin